

# Speakers Bureau



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2008 -2009  
Catalog of  
Faculty Development Presentations

The “Speakers Bureau Catalog” has been compiled by the **IUSM Faculty Development Coordinating Committee** to assist you with planning Grand Rounds, retreats, and faculty meetings. Each presentation is targeted at a topic that is important to the development of effective educators.

Presentations that have a documented track record of outstanding evaluation ratings are indicated with:



To schedule a presentation, please contact Sarah Reed, in the Dean’s Office of Faculty Affairs and Professional Development: [sarareed@iupui.edu](mailto:sarareed@iupui.edu). Please provide the following important details:

- Desired presentation date
- Alternate presentation date
- Location
- Desired time
- Alternate time
- Audience Size
- Contact information

Questions:

Sarah Reed 317-278-2608

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## Education Scholarship / P&T

### **Making Your Teaching Count**

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** You do the work creating the lecture or working with the learners in a clinical setting, now make sure that your efforts are counted. We will discuss various ways to document your teaching and to make sure it is easy for the promotion committee to determine your "excellence" in this area.

**Length:** 30-50 minutes

**Audience:** 5-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

### **Publishing a Scholarship in Teaching Project**

**Presenter:** Valerie O'Loughlin (Anatomy)

**Summary:** This is a "how to" guide for developing an educational research project, developing a clear hypothesis and understanding the background literature, obtaining IRB approval, collecting data, and writing the manuscript

**Length:** 90 minutes (60 minutes possible, but not optimal)

**Audience size:** 6-35

**Required:** LCD projector and computer with internet

**Schedule** this presentation weeks or months in advance

**How to be Promoted in Your Own Institution**

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** Know your academic track and know your promotions committee. What are the guidelines for your institution and how are you meeting them? Learn how you fit into your institution and how to best be promoted.

**Length:** 30-50 minutes

**Audience size:** 5-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

**The CV—Some Right and Some Wrong**

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** How can your CV reflect your interests and good works and how does it meet the standards of your institution? We will review various CV's and look at how they compare to the academic track the individual is on.

**Length:** 50 minutes

**Audience size:** 5-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Combining Careers – The Two Career Family, How do you both get ahead?**

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** Are you a "tag-a-long" spouse or are you both climbing the promotions ladder? How does a two career family survive and prosper? We will discuss mechanisms for success when the academic climbers are at different rungs on the ladder.

**Length:** 30-50 minutes

**Audience size:** 30-50 minutes

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Meet the Promotions Committee**

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** Who are the members of the promotions committee in your institution? What do they mean by "Update Your CV?" Know what your committee is looking for and how to best fit their criteria BEFORE your CV comes before the committee for review.

**Length:** 30-50 minutes

**Audience size:** 5-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance



## Promotion and Tenure

**Presenter:** Steve Bogdewic (Dean's Office)

**Presenter:** Deb Cowley (Dean's Office/Academic Affairs)

**Summary:** Informational workshops that focus on successfully navigating through the promotion, tenure, long-term contract process. The workshops provide an overview of the faculty tracks and the requirements for advancement specific to each track. Model dossiers are available as a resource.

**Length:** 1.5 hours

**Audience size:** 20 (can be larger for faculty meeting)

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 4 weeks in advance to accommodate physician schedules

## The Art of Self-Promotion/Advancement

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** You can't just wait for someone to notice you! Learn how to make your achievements known and improve your name recognition.

**Length:** 30-50 minutes

**Audience:** 5-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Scholarship of Education**

**Presenter:** Alex Djuricich (Medicine and Pediatrics)

**Presenter:** Deb Litzelman (Dean's Office)

**Presenter:** Laura Torbeck (Surgery)

**Summary:** Objectives: to define 4 types of scholarship, to access tools to improve and document education efforts, to become familiar with systems within IUPUI and IUSM that can help overall educational activities.

**Length:** 1 hour—1.5 hours

**Audience size:** 20-30

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Presentation Skills**

### **Lecturing Using Case Presentations**

**Presenter:** Jean Molleston (Pediatrics)



**Summary:** "How to" convert lectures into interactive case presentations

**Length:** 1 hour

**Audience size:** 5-30

**Required:** LCD projector and computer for PowerPoint, flip chart

**Schedule** this presentation months in advance for maximum flexibility

## The Art of the Oral Presentation



**Presenter:** Alex Djuricich (Medicine and Pediatrics)

**Presenter:** Kurt Kroenke (Medicine)

**Summary:** Participants will review methods to help learners with their oral presentations. An evidence-based framework for how to breakdown different components of the oral presentation to help the learners will be reviewed. The breakout session will focus on practicing giving feedback to learners about their oral presentations. *Note: this workshop is NOT about improving faculty's oral presentations: it is for faculty to help their learners improve their oral presentations.*

**Length:** 1.5 hours (can be 1 hour or 2 hours)

**Audience size:** 10-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation two months in advance

## Lecturing Skills 101



**Presenter:** Terri Tarr (Center for Teaching and Learning)

**Presenter:** Megan Palmer (Dean's Office)

**Summary:** This session addresses the basics of effective lectures, including ways of organizing an effective lecture and how to motivate and engage learners during lecture.

**Length:** 1.5 hours

**Audience size:** 5-100

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation two weeks or more in advance

## **How to Develop a More Effective Lecture**

**Presenter:** Jennie Thurston (Medical & Molecular Genetics)



**Summary:** This presentation describes how we learn, styles of learning, and demonstrates methods for creating an interactive lecture and obtaining instant feedback.

**Length:** 45 minutes

**Audience size:** 10-100

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation at least 1 month in advance

## **Communications/Interpersonal Skills**

### **Effective Feedback/Advanced Feedback**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** Approaches to giving feedback in a way that facilitates positive change.

**Length:** 1.5 hours

**Audience size:** 25 optimal

**Required:** LCD projector and computer for PowerPoint, ability to break into small groups

**Schedule** this presentation months in advance for maximum flexibility

## Negotiating with Patients and Learners

**Presenter:** Meg Gaffney (Medicine)

**Summary:** Two different models are presented, followed by general discussion of communication principles in medicine and in teaching.

**Length:** 20-30 minutes of presentation and about 45 minutes to practice the models and skills.

**Audience size:** varies

**Required:** LCD projector and computer for PowerPoint, flipcharts, if audience is larger than 15, ability to break into small groups.

**Schedule** this presentation 1-3 months in advance

## The Core Competencies of Leaders

**Presenter:** Steve Bogdewic (Dean's Office)



**Summary:** Leadership is not the same as management and understanding that difference is critical to achieving organizational success. In this session the core competencies of leaders will be identified and basic strategies for developing those competencies will be addressed.

**Length:** 1.75 hours—2 hours

**Audience size:** 25-200

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Managing Difficult Conversations**



**Presenter:** Steve Bogdewic (Dean's Office)

**Presenter:** Lia Logio (Medicine)

**Summary:** A difficult conversation is anything you find hard to talk about. In this seminar you will learn strategies for planning and conducting difficult conversations. There will be hands-on opportunities to practice these skills.

**Length:** 1.5 hours

**Audience size:** 20-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Using the MBTI and FlexCare to Optimize Interactions**

**Presenter:** Mary Alice Bell (Psychiatry)

**Presenter:** John Kunzer (Pediatrics)

**Presenter:** Laura Torbeck (Surgery)

**Presenter:** Paula Wales (Dean's Office)

**Summary:** Objectives: to recognize MBTI behavioral cues that help identify learners' preferences for receiving information and to adjust ("flex") your teaching style to optimize interactions.

**Length:** 1 1/2 hours to 2 hours, plus prep work essential prior to workshop

**Audience size:** 30-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Negotiation and Conflict Management**



**Presenter:** Steve Bogdewic (Dean's Office)

**Summary:** We negotiate every day with colleagues, learners, patients, and family members. Similarly, we encounter conflict on a very regular basis. This workshop provides tools and strategies for managing conflict and for conducting effective negotiations.

**Length:** 2.5 hours

**Audience size:** 25-40

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Personality Styles-The Myers-Briggs Type Inventory**



**Presenter:** Steve Bogdewic (Dean's Office)

**Summary:** Personality styles significantly influence how we teach, how we manage or lead, and how we relate to patients. This session will provide an individual's analysis of each participant's core personality preferences with a special emphasis on how those characteristics influence teaching styles.

**Length:** 1.5 hours—1.75 hours

**Audience size:** 20-30

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation two months in advance (each participant must complete an inventory prior to the session)

## **Group/Team Behavior-Managing Professionals**



**Presenter:** Steve Bogdewic (Dean's Office)

**Summary:** Much of the work in an academic medical center is accomplished in teams--teams of professionals. This highly interactive session will focus on the core skills needed to manage teams as well as the unique differences and challenges of teams comprised of professionals.

**Length:** 1.5 hours

**Audience size:** 24-60

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## **Teaching**

### **Setting Expectations**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** Approaches to setting expectations for the learner, the teacher, and the educational experience to maximize learning, efficiency, quality of patient care.

**Length:** 1.5 hours (can be done as Grand Rounds but better as a workshop)

**Audience size:** 5-100; 25 is best

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation several months in advance

## **The Problem Learner**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** An interactive workshop exploring approaches to diagnosing and intervening with the problem learner.

**Length:** 1.5 hours

**Audience size:** 25 optimal; 12 is enough to make small groups

**Required:** LCD projector and computer for PowerPoint, ability to break into small groups

**Schedule** this presentation months in advance for maximum flexibility

## **Physicians and Patients**

**Presenter:** Bill Tierney (Medicine)

**Summary:** Physicians and patients can and should interact in positive ways to provide high-quality health care. Physicians who have been patients can help other physicians understand patients' fears and dependencies which is key to overcoming them to enhance health care delivery.

**Length:** 45 minutes

**Audience size:** 2-100

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 6 weeks in advance



## **Teaching Diverse Learners: Working with International Medical Graduates**

**Presenter:** Mary Dankoski (Family Medicine)

**Presenter:** Megan Palmer (Dean's Office)

**Presenter:** Dawn Whitehead (IUPUI Office of International Affairs)

**Summary:** The number of IMGs has sharply increased. During this session, participants will consider the diverse educational and cultural backgrounds of learners; discuss challenges, benefits and instructional strategies when teaching a diverse group of learners and gain some additional teaching tools.

**Length:** 1.5 to 2 hours

**Audience size:** 5 people or more

**Required:** LCD projector and computer for PowerPoint, flipchart or whiteboard

**Schedule** this presentation at least one month in advance

## **One Minute Preceptor**

**Presenter:** Jean Molleston (Pediatrics)

**Presenter:** Peter Marcus (OB/GYN)

**Presenter:** Lyree Mikhail (OB/GYN)

**Summary:** Practice a systematic efficient approach to a brief clinical teaching interaction.

**Length:** 1.5 hours

**Audience size:** 25 optimal; 12 is enough to make small groups

**Required:** LCD projector and computer for PowerPoint, ability to break into small

**Schedule** this presentation several months in advance

**Teaching Caring Attitudes and Relationship Centered Care**

**Presenter:** Steve Bogdewic (Dean's Office)

**Presenter:** Meg Gaffney (Medicine)

**Presenter:** Deb Litzelman (Dean's Office)

**Presenter:** Bob Vu (Medicine)

**Summary:** What would be the best way to manage a teaching encounter in which the learner demonstrates disrespect towards a patient or colleague? This interactive session will identify strategies that can be used for understanding issues of disrespect and building more caring attitudes within learners.

**Length:** Variable - 45minutes - 3 hours

**Audience size:** 20-40

**Required:** LCD projector and computer for PowerPoint, video playback equipment

**Schedule** this presentation 1-3 months in advance

**End of Life Care (Doing it and Teaching it)**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** Review procedural, educational, psychosocial, ethical aspects of end-of-life care

**Length:** 1.5 hours

**Audience size:** 25 optimal; 12 is enough to make small groups

**Required:** LCD projector and computer for PowerPoint, ability to break into small groups

**Schedule** this presentation months in advance for maximum flexibility



## **Lessons in Death and Dying**

**Presenter:** Greg Gramelspacher (Medicine)

**Summary:** This experience provides health care professionals with the opportunity to explore the emotions they have experienced in the care of dying patients. Participants will write a brief narrative which describes an emotionally powerful encounter with a dying patient. Through small group discussion of narratives, participants will learn about the breadth of emotional responses to death and how to use these responses to improve their clinical practice and teaching.

**Length:** 1.5-2 hours

**Audience size:** 4-24 people

**Required:** Paper and pens

**Schedule** several weeks in advance

## **Residents as Teachers**

**Presenter:** Peter Marcus (OB/GYN)

**Presenter:** Lyree Mikhail (OB/GYN)

**Summary:** Course Objectives: understand what makes a good leader; improve the overall learning climate; how to set goals with students; how to give appropriate feedback and evaluate students

**Length:** four to six hours; may be broken up in various parts

**Audience size:** any

**Required:** LCD projector and computer for PowerPoint, ability to break into small groups

### **A SOAP Note Approach to the Problem Learner**

**Presenter:** Peter Marcus (OB/GYN)

**Presenter:** Lyree Mikhail (OB/GYN)

**Summary:** Objectives: define conflict; determine the source of conflict; identify the causes of conflict; discuss conflict management strategies; a review potential outcomes

**Length:** 1.5-2 hours

**Audience size:** any

**Required:** LCD projector and computer for PowerPoint, ability to break into small groups

**Schedule** this presentation weeks to months in advance

### **Physicians as Patients: Using Our Own Health Care Experiences as Teaching Material**

**Presenter:** Alan Schmetzer (Psychiatry)

**Summary:** A personal account of a significant health event (sudden syncope resulting in injury, followed by 6-vessel bypass surgery), its precursors and sequelae, coupled with ideas on uses in teaching medical students and residents about self-awareness and self-care (and maybe personal growth).

**Length:** 30-45 minutes

**Audience size:** small-large, groups larger than 15 need break out space

**Required:** LCD projector

**Schedule** this presentation 1-3 months in advance



## **Understanding Generational Differences**

**Presenter:** Mary Dankoski (Family Medicine)

**Presenter:** Megan Palmer (Dean's Office)

**Summary:** Generation differences impact collegial relationships, teaching encounters, and the entire workplace culture. This workshop would help raise attendee's awareness of such differences and determine possible solutions.

**Length:** 1.5 to 2 hours

**Audience size:** 20 - 25 but can be larger

**Required:** LCD projector and computer for PowerPoint, ability to play music

**Schedule** this presentation one month in advance, but can be shorter notice depending on availability

## **Teaching Smorgasbord**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** Multiple approaches to teaching, giving feedback, mentoring, setting expectations are discussed briefly.

**Length:** 1.5 hours

**Audience size:** 25 people, at least 12

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation months in advance for maximum flexibility

**Real Life Clinical Teaching (Clinical Teaching 101)**

**Presenter:** Mary Dankoski (Family Medicine)

**Presenter:** John Turner (Family Medicine)

**Presenter:** Megan Palmer (Dean's Office)

**Summary:** Clinical teaching skills are essential for all clinician-educators, yet many clinician-educators receive little training in how to teach effectively. This presentation focuses on making clinical teaching work in the real world, through a discussion of core principles and practical tips that can be easily implemented

**Length:** 1 hour

**Audience size:** 12-25

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation as far in advance as possible due to presenter availability

**Bedside Teaching**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** The goal of this workshop is for the participant to prepare to conduct attending rounds at the bedside, integrating family/ancillary staff and learner needs.

**Length:** 1.5 hours

**Audience size:** 25 people, at least 12

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation months in advance for maximum flexibility

## Documenting Your Teaching



**Presenter:** Megan Palmer (Dean's Office)

**Summary:** Are you preparing your dossier or an award application? Wondering how you can communicate to a committee that you have met the requirements for satisfaction or excellence in teaching? In this session participants will review the standards for P&T related to teaching as well as explore ways to highlight teaching achievements.

**Length:** 30-60 minutes

**Audience size:** 5 people and up

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation at least 1 month in advance

## Bedside Teaching

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** The goal of this workshop is for the participant to prepare to conduct attending rounds at the bedside, integrating family/ancillary staff and learner needs.

**Length:** 1.5 hours

**Audience size:** 25 people, at least 12

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation months in advance for maximum flexibility

**One Minute Preceptor and MBTI type****Presenter:** John Kunzer (Pediatrics)**Summary:** This workshop presents the five micro skills of teaching learners during a clinical encounter and the influences personality type may have in the teacher-learner interaction**Length:** 2 hours**Audience size:** 5-50**Required:** LCD projector and computer for PowerPoint,  
Speakers for sound**Schedule** this presentation 1-3 months in advance**Technology****Exploring Emerging Instructional Technology****Presenter:** Megan Palmer (Dean's Office)  
(with assistance from the Center for Teaching and Learning)**Summary:** Wondering if or how you can keep up with emerging technology? During this session, participants will be exposed to sound educational uses of emerging tools such as wikis, blogs, podcasts, and reusable learning objects. Depending on the space and time available, hands-on activity could be included.**Length:** 1-1.5 hours**Audience size:** 5 people and up**Required:** LCD projector and computer for PowerPoint**Schedule** this presentation at least 1 month in advance

## **Introduction to Online Course Development**

**Presenter:** Terri Tarr (Center for Teaching & Learning)

**Presenter:** Tom Janke (Center for Teaching & Learning)

**Presenter:** Randy Newbrough (Center for Teaching & Learning)



**Summary:** Are you considering moving a course, lecture or portion of a course online? During this session participants will discuss what they should consider when developing online materials, how best to engage students in online learning, see examples of effective courses or course elements, and discover resources available to help faculty in online course development.

**Length:** 1-1.5 hours

**Audience size:** 5 people or more

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation at least 1 month in advance

## **Locating and Using Electronic Resources**

**Presenter:** Elaine Skopelja (Ruth Lilly Medical Library)

**Summary:** How to effectively search the Internet and government and library databases, including accessing full-text materials.

**Length:** 1.5 hours

**Audience size:** 4-12

**Required:** Computer lab

**Schedule** this presentation 2-3 weeks in advance

**Advanced EndNote**

**Presenter:** Elaine Skopelja (Ruth Lilly Medical Library)

**Summary:** Effectively using the EndNote software to create a searchable library of references for writers and researchers, including using references in the writing process.

**Length:** 1.5 hours

**Audience size:** 4-12

**Required:** Computer lab

**Schedule** this presentation 2-3 weeks in advance

**Advanced PowerPoint**

**Presenter:** Elaine Skopelja (Ruth Lilly Medical Library)

**Summary:** Effectively using the newest version of PowerPoint, including advanced features like multimedia use and taking PowerPoint on the road.

**Length:** 1.5 hours

**Audience size:** 4-12

**Required:** Computer lab

**Schedule** this presentation 2-3 weeks in advance

### **Advanced PubMed**

**Presenter:** Elaine Skopelja (Ruth Lilly Medical Library)

**Summary:** Advanced PubMed search training for more effective and efficient searching.

**Length:** 1.5 hours

**Audience size:** 4-12

**Required:** Computer lab

**Schedule** this presentation 2-3 weeks in advance

## **Mentoring**

### **Mentoring**

**Presenter:** Jean Molleston (Pediatrics)

**Summary:** Participants discuss tools for mentoring in a proactive, learner-centered way

**Length:** 1.5 hours

**Audience size:** 25 people, at least 12

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation months in advance for maximum flexibility



## **Where Have All the Mentors Gone? The Answer Will Surprise You**

**Presenter:** Steve Bogdewic (Dean's Office)

**Presenter:** Lia Logio (Medicine)

**Summary:** It has become difficult to locate mentors for everyone who desires to have one. Why? A unique strategy for exploring this question will be used to elucidate the range of factors that impact mentor availability. Strategies for overcoming these barriers and challenges will be identified.

**Length:** 1.5 to 2 hours

**Audience size:** 20 - 50

**Required:** LCD projector and computer for PowerPoint, flipchart or whiteboard, DVD player with audio

**Schedule** this presentation one-3 months in advance

## **Mentoring for the Mentor**

**Presenter:** Theresa Rohr-Kirchgraber (Pediatrics)

**Summary:** An effective Mentor can be hard to come by. Learn how to choose a mentor and how to be an effective mentor.

**Length:** 30-50 minutes

**Audience size:** 5-50

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 1-3 months in advance

## Research

### **The Art of Collaboration**

**Presenter:** Chris Callahan (Medicine)



**Summary:** Overview of the importance and history of collaborative research followed by a more step-by-step approach to designing and evaluating collaborative research relationships

**Length:** 50 minutes

**Audience size:** 12-30

**Required:** LCD projector and computer for PowerPoint

**Schedule** this presentation 3 months in advance





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**INDIANA UNIVERSITY**

Office of the Dean

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**Faculty Affairs and Professional Development**